



Birthday Party Policies

1. Birthday Parties are for children ages 0-16
2. Parents must supervise children during all activities with a ratio of 1 adult to 10 children
3. Forms must be submitted at least 2 weeks prior to requested date.
4. Forms must be filled out completely.
5. Full payment is due prior to the scheduled date of the party.
7. The hosting family is allowed to arrive at the center 20 minutes before party for set-up.
8. The person on the permit is responsible for clean-up of all decorations that are not provided by the GYC. There will be a \$25.00 clean-up fee for any decorations left in the facility.
9. The GYC will set up and take down all tables and chairs for the event.
10. There will be a staff member at the facility during the event. However this staff is not responsible for supervision of any child.
11. The person on the permit must be present at the birthday party.
12. Along with these policies, all attending must follow the GYC facility policies as well.
13. Food and drink is allowed, with the exception of alcohol.
14. The hosting family will be charged for any damages caused by guests.
15. The GYC Staff has the right to remove any guest from the party due to behavior issues.
16. Refunds are not given for unused portions of the birthday party package.
17. The party must be over at the end of the 2-hour block. There will be additional charges if the people are not out of the facility 15 minutes after the party.

Other Important Information

1. We recommend bringing disposable table clothes for our tables (8ft rectangular tables)
2. **Please no helium filled balloons.** They will not be allowed in the gymnasium
3. Please ask the Staff on site if you require any additional chairs or tables.